																				,	
DCFD						Date Flexibility						~			9		25	19_20			
PSER!	5			Start	End date	(can be earlier,	Frequency		Board Action			1-22	31		5-1	er			1		
PUBLIC SCHOOL EMPLOYE RETIREMENT SYSTEM	TM EES'		Public School Employees' Retirement Board	date	2.11d date	but not later)	requeriey	Action Item	Item	>	ary	-21 נ	00		11	g L	er	nbe			
REINEMENT STSTEM			B&A Work Plan Items							nuary	February	ri li	May 30-31	lune	uly vugust 15-16	eptember	ctober	November	Special Comments		
			2024							Jar	F.	A A	Ž	<u> </u>	Aug	Sep	Ö	8 8	Special Comments		
Status for		Board or																		Committee Motion	Board Resolution
2024	Training	Committee	Benefits and Appeals Committee							х	x				х			х	Meet at least 4 times a year	Date	Date
2024		Training																		Date	Date
			The Committee Chair is to set the dates and times of the committee																		
Complete			meetings.		1/19/24	No	Annually	No	No	х											
Complete			Elect Chair		1/19/24	No	Biennially	Yes	No	Х											
			Elect Vice-Chair																		
Complete					1/19/24	No	Biennially	Yes	No	x											
			Conduct a self-evaluation of the Committee's performance as part of the																Contingent on the development of the		
			Board's self-evaluation process.		TBD	Yes	Annually	No	No										Board's self-evaluation process.		
																			Any proposed changes are to be done		
																			as a Bylaws change. Confer with the		
																			Governance and Administration		
			Review the Committee Charter at least every three years.																Committee. If no proposed changes,		
				l la at	TDD														then the Committee's report to the		
				last	TBD														Board will document that the charter		
				reviewed	1	No		Vas	Vas										was reviewed and no changes were		
		+	A Astistica Conducted on behalf of the Doord	3/2022	2025	No	Every 3 years	Yes	Yes										referred.		
			A. Activities Conducted on behalf of the Board	1																	
			1.Conduct quasi-judicial deliberations in formal appeals and make																Adjudications will be scheduled based		
			recommendations for Board action, including the issuance of proposed																on Office of Chief Counsel review and		
			opinions and orders.			Yes	As Needed	Yes	Yes										drafting of a memo and board order.		
			Account of Community College of Philadelphia [Docket No. 2019-15]			Yes	7.0.1.000.00		1 1 1 1	+		_	+								
			Account of Hofknecht [Docket No. 2021-18]		3/21/24	Yes		Yes	Yes		x						$\overline{}$				
			Account of Nelson [Docket No. 2019-09]		5/30/24	Yes							x				$\overline{}$				
			Account of Capizzi [Docket No. 2020-07]		3/21/24	Yes		Yes	Yes		х										
			Account of Zilinskas [Docket No. 2021-01]		5/30/24	Yes							х								
			Account of Prusick [Docket No. 2019-11]		5/30/24	Yes							х								
			Account of Wright [Docket No. 2020-05]			Yes															
			Account of Wilson [Docket No. 2021-02]			Yes															
			Account of Patterson [Docket No. 2021-16]			Yes															
			2. Conduct the search for the System consultant that directly impacts member																		
			and employer services and the administration of the System, with the]															
		1	assistance of staff, and make recommendations to the Board.			Yes	Every 5 years	Yes	Yes							4			There is no system consultant.		
										-			-			+					
		1							-		+-+		+		_	+					
		+	2. Evolvete the wayformers of all Cretors and decording that the allowed			<u> </u>		-	-	-	-		+		_	+					
			3. Evaluate the performance of all System service providers that directly																		
			impact member and employer services and the administration of the System																		
			as shall be necessary or appropriate for the administration and operation of the System.			Yes	Annually	No	No												
			the System.			163	7 till daily	140	110	+		+	+		_		-				
			Review contracts the Committee has not delegated for any necessary activity		TBD	Yes	As Needed	No	No										Common Committee Responsibility		
		†	Identify, based on work contracted, which service providers need to be		 				1	+		_	+		_		_				
			evaluated		TBD	Yes		No	No										Common Committee Responsibility		
		1	Develop the standards of evaluating performance, i.e. SLAs, metrics,						1			\dashv			\dashv		\neg	\neg	. ,		
			benchmarking, etc.		TBD	Yes		No	No										Common Committee Responsibility		
		1	Evaluate identified service providers		TBD	Yes		No	No	1		\dashv	1		\dashv		$\overline{}$		Common Committee Responsibility		
			4. Ensure that RFPs are conducted for each key service provider contract at									\neg			\neg		$\neg \uparrow$				
			least every five (5) years unless the Board chooses otherwise			Yes	Every 5 years	No	No												
		+	, , , , , , , , , , , , , , , , , , , ,	ı———	-	!	 	+		-	-	-	-						!		

		GENA Boundary Control (Colors and											No RFP. Coordinate with DC Committee to consolidate contract for	
		CEM Benchmarking Contract (Solesource)	6/30/2	4 No	Every 3 years	Yes	Yes						all services.	
			0/30/2	+ 110	Lvery 3 years	163	163	^				-	all services.	
								_			_	+		
		B. Recommend direction and policy to the full Board:												
		1. Identify anticipated defined benefit policy priorities and establish a											Tied to the Work Plan and Strategic	
		calendar of anticipated policy decisions and discuss with the Board.			Annually	Yes	No						Priorities	
		Adjudication Policy											New Policy	
		2. Recommend vital signs and metrics for member and employer services and												
		identify tolerances for acceptable vs. unacceptable variability in performance.	TBD	Vas	A a Ni a a d a d	Yes	Vas						Training will be provided through	
			IBD	Yes	As Needed	res	Yes						Common Committee Responsibility	
		3. Review, discuss, and make recommendations to the Board for their												
		approval policies, actions, and on other matters related to the System's												
		administration of the rights, duties, and benefits of System members and the												
		duties of employers, including amendments to regulations deemed necessary												
		or desirable to facilitate the administration of the System and/or to maintain												
		or bring the System into compliance with the Retirement Code, Internal												
		Revenue Code, and other applicable law.											Review Existing policies	
		3.b Review the policies owned by the committee and make recommendations to			A	V								
		the Board of any recommended modification.		Yes	Annually	Yes	Yes	_		+	+	_	Possible marger with an Adjudication	
		Oral Argument Policy Review											Possible merger with an Adjudication Policy	
Ves	Committee	Disability Process Overview		Yes							^		Deferred for 2024	
163	Committee	Disability 110cess overview		1.00									50.00.00.10.12021	
		C. Recommend approval of key decisions:												
		1. Review, discuss and make recommendations to the Board on customer												
		service issues relating to the System's members and employers, including the												
		dissemination of information to members, employer relations, and the		Vas	Ad Hoc	Vas	Vos						This action will be a product of the	
		System's field services program.		Yes	Au noc	Yes	Yes						Committee's oversight function.	
		Review and recommend to the Board any major information technology										-		
		initiatives, in particular as they directly impact member and employer services												
		functions and operations.		Yes	Ad Hoc	Yes	Yes							
		2.a Identify major information technology initiatives impacting member and			As Needed,								Coordinate with Governance and	
		employer services/operations.		Yes	specify date	Yes	Yes						Administration Committee.	
													This recommendation is for when the	
		Recommend approval of the staffing complement for the administration of the											Board approves budget for next fiscal	
		System.	5/30/2	4 Yes	Annually	Yes	Yes						year in October. NOT IN CHARTER BUT IN OTHER CHARTERS	
			3/30/2	165	Ailliually	163	163		X	_	+ +	-	IN OTHER CHARTERS	
 				+			+			+	+++	_	+ + -	
		D. Oversee Board-approved direction												
													See B.2 above. Once vital signs and	
													SLAs are established, the committee	
		1. Oversee member and employer service levels.											will oversee the service levels through	
				Yes	Ad Hoc	No	No						exception based reporting.	
		Review Executive Staff Review Committee meeting minutes		Yes	As Needed	No	No	x	x	x	x	\top	x	
	1	2. Oversee cost effectiveness of member and employer services.								+				
		Review the results of the CEM benchmarking survey.	8/15/2	4 Yes	Annually	No	No			x	+++	+		
	+		0, 13/2	103	, amouny		110	+			+	+	+ + -	
		3. Oversee information technology plans and budgets, in particular as they											Contingent on list of IT inititatives and	
		directly impact member and employer services functions and operations.		Yes	Annually	No	No						vendors. See C.2 above.	
Yes	Committee	MSS Overview	8/15/2		, amadily	140	140			x	+++	_	Vendors: See C.2 above.	
103	Committee	4. Oversee management of risks related to the responsibilities of this	5, 25, 2				+			+ + + -	++	+	+ + -	
		committee.		Yes	Annually	No	No							
	1						1							

	5. Monitor and oversee ongoing effectiveness of member and employer education related to the System.										Aligned with strategic initiative 1.1. Should be tied to the development of vital signs.
	6. Oversee strategic initiatives most directly related to the responsibilities of this committee.										Not in charter.
	Strategic Initiative Update	3/21/24	Yes	As Needed	No	No	х				
	E. Obtain independent verification.										
	Periodically obtain appropriate peer benchmarking studies regarding pension administration costs, services levels, and other performance and to present the results to the Board.	8/15/24	Yes	Annually	No	No			x		CEM Benchmarking survey. See D.2.a above.