

Class T-F Election Frequently Asked Questions

Q. What happens if I lost my T-F Membership Class Election Form within the election deadline?

A. Contact our Member Service Center at 1-888-773-7748 immediately for a new form. The election deadline will not be extended due to the member's misplacement of the form.

Q. I never received a T-F Membership Class Election Form. What should I do?

A. Only persons who become new members of PSERS after July 1, 2011 will be provided with this opportunity. If a person has not yet qualified for membership, or has been a member before, they will not receive this form. See [LINK HERE](#) on the PSERS website for membership rules. Contact our Member Service Center at 1-888-773-7748 immediately so they can verify if you should have received the form.

Q. May I get more time to make up my mind so I can seek professional advice?

A. No, the election deadline will not be extended. The Retirement Code specifically stipulates that a member will receive only a 45-day opportunity to make this decision.

Q. How do I return the form?

A. The form must be returned to PSERS (not the employer) by the deadline stated in the materials received. The form may be returned in the postage paid envelope included with the mailing, dropped off at any of PSERS' offices, faxed or even sent via certified mail. Note: PSERS cannot accept an email containing a scanned version of the signed form.

Q. If I decide to elect Class T-F, how do I know my form was received by PSERS within the 45-day timeframe?

A. To know with certainty whether or not your form is received by PSERS before the timeframe expires, you can personally drop off the form at any PSERS office, fax it so you know if it was transmitted successfully or send it via certified, registered or return receipt mail. Remember that the form must be received by PSERS before the 45-

day timeframe expires. Having the election ballot in the mail by the time the 45-day election period ends does not guarantee that it will be received at PSERS within the timeframe.

Q. If I choose to elect Class T-F and still have time left in the election period, may I change my mind?

A. No, once the election has been made it is final and binding. A member will not be able to revert to Class T-E once they elect to become Class T-F.

Q. Do I need to inform my employer that I am electing to become a Class T-F member?

A. No. PSERS will notify your employer and your employer will then begin withholding contributions from your pay at the higher contribution level required for Class T-F members. Your employer will also make arrangements with you to collect the additional contributions from you that are owed going back to your initial qualification as a member of PSERS.

Q. If I become a Class T-F member, do I owe additional contributions to make up for when I was contributing as a Class T-E member?

A. All of your qualifying service with PSERS would be at the Class T-F contribution rate and pension multiplier rate. Any pays you received from your employer prior to your election were at the lower Class T-E contribution rate. An additional 2.8% in contributions for all pays received prior to your Class T-F election will be collected over time by your employer.

Q. Is there a timeframe by when the owed T-F contributions must be paid?

A. No, this is entirely between the employee and employer.