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 PSRS-1301 (04/2016)

## Change of Address for PSERS Retirees and Non-Active Members



Mail Center

**STOP: If you are actively working for a Pennsylvania public school, you must report your change of address to your employer.**

**Instructions:** Use this form to change your address on file with PSERS. This form will change your address **only**. To start or change direct deposit/electronic transfer, you must complete and submit *Authorization for Direct Deposit-Electronic Transfer of Monthly Benefit* (PSRS-116).

Name (Last, First, Middle Initial)	Social Security Number
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<b>FORMER ADDRESS</b>	Address		
	Address		
	City	State	Zip Code

<b>NEW ADDRESS</b>	Address		
	Address		
	City	State	Zip Code
	Telephone Number (      )	Effective Date of Address Change	

- This address change is **permanent**.
- This address change is **temporary**. I understand that I must file another change of address. **Failure to do so may result in a delay of benefits.**

<b>Member Certification</b>	
I hereby authorize and request the Public School Employees' Retirement System (PSERS) to change my mailing address to the new address listed above.	
<b>Member Signature</b>	<b>Date</b>