

Addendum to:

PSERS HOP Invitation for Application IFA 2020-1

As a result of Pennsylvania's Governor Tom Wolf's Proclamation of Disaster Emergency related to the emergence and spread of the novel coronavirus known as COVID-19, the Commonwealth of Pennsylvania has been taking numerous steps to mitigate and prevent the spread of the virus while maintaining the programs and services provided by the Commonwealth to its citizens. The language in Part I, Section I-15 Applications, is being amended as follows:

**I-15. Applications.** To be considered, Offerors should submit a complete application to **Segal, at the address listed below, the Issuing Office,** using the format provided in **Part III – Application. ~~providing three (3) paper copies of the application submittal.~~**

Segal  
c/o Melanie Clark  
1800 M St. NW, Suite 900 S  
Washington, DC 20036-5802  
(202) 833 6489

~~In addition to the paper copies of the application,~~ Offerors shall submit **two (2)** complete and exact copies of the entire application (completed and duly executed application, including all addenda and attachments) on Flash drive in Microsoft Office or Microsoft Office-compatible format. Microsoft WORD or Adobe PDF file formats are preferred. The electronic copy must be a mirror image of the paper copy **that would have otherwise been submitted,** and any spreadsheets must be in Microsoft Excel. The electronic submission must also include a mirror image of the application submission complete with the Offeror's signatures. The Offeror may not lock or protect any cells, tabs or documents. The Flash drive should clearly identify the Offeror and include the name and version number of the virus scanning software that was used to scan the Flash drive before it was submitted. The Offeror shall make no other distribution of its application to any other Offeror or Commonwealth official or Commonwealth consultant. Each application page should be numbered consecutively for ease of reference. An official authorized to bind the Offeror to its provisions must sign the application. The Offeror's application must remain valid for the longer of **180 days** or until a contract is fully executed. If the Issuing Office accepts the Offeror's application and executes the contract, the contents of the Offeror's application will become contractual obligations.

Each Offeror submitting an application specifically waives any right to withdraw or modify it once the stated deadline for application receipt has passed. The Offeror may withdraw its application by written notice received at the Issuing Office's address for application delivery prior to the exact hour and date specified as the deadline for application receipt. An Offeror or its authorized representative may withdraw its application in person prior to the exact hour and date set for application receipt, provided the withdrawing person provides appropriate identification and signs a receipt for return of the application package. An Offeror may modify its submitted application prior to the exact hour and date specified as the deadline for application receipt only by submitting a new revised sealed application which complies with the contract requirements.

The above referenced section is the only section being modified; all other sections remain the same. Except as clarified and amended by this Addendum, the terms, conditions, specifications, and instructions of the solicitation and any previous solicitation addenda, remain as originally written.