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To: Bylaws/Policy Committee

From: Joseph E. Wasiak Jr., Assistant Executive Director

RE: Education Policy

Date: May 27, 2014

At the May 1, 2014 Bylaws/Policy Committee meeting the committee was briefed on the efforts of staff to update and develop proposed changes to existing Board policies. As you may recall from the presentation, we recommended that 8 of the 16 existing policies required no changes and should be left as is, 2 required minor changes (the Education Policy and the Public Information Policy), 4 required major changes, and 2 should be deleted. On June 13, you will be asked to vote to approve the recommended changes to the Education Policy. Behind this memo you will find a PDF copy of that policy with the recommended changes noted in red. These changes are as follows:

Page 4. Add the word "in accordance with this policy.) to the end of Paragraph III. <u>General Guidelines</u>. B.

Page 5. Replace Paragraph III. General Guidelines. H. with the following:

H. Except as otherwise specifically provided for herein, PSERB Members and their Designees shall also be subject to the same rules and procedures which govern training by Commonwealth employees, which rules and procedures are incorporated herein by reference. These rules and procedures are primarily set forth in Management Directives 230.10, Commonwealth Travel Policy, as periodically amended and 535.3, Out Service Training, as periodically amended.

Page 5. Move "Any other relevant information or documents deemed appropriate by the Secretary of the PSERB" to the end of the existing list.

Page 7. Add "With the exception of the conferences sponsored by PAPERS and NCTR," to the beginning of Paragraph VIII. <u>Educational/Industry Meetings</u>. C.

Please let me know if you have any questions.